

Etiquette and Afternoon Tea Class

Ages 7 to 13

General information ❖ Three hours daily

Located in a quiet residential area of Somerset, our classes introduce students to modern day concepts of etiquette that develop poise, character and confidence through interactive lessons. Each class begins with learning and practicing skills that are building blocks of socializing such as:

- Making introductions
- Meeting people
- How to be a good guest when visiting someone's home
- Appropriate table conversation
- Thank you notes
- Self-presentation
- Good grooming
- Role-playing exercises
- And more etiquette topics

All revolve around making good choices in life, which is also addressed. Additional topics are added when time permits. During mid-afternoon breaks, students can enjoy free time on the campus lawn. They often use this time for trying out what they've learned, chatting with new friends or just relaxing with a book.

All classes are conducted by Trudy Snaith, who was trained and certified by The Protocol School of Washington, The American School of Protocol and the Institut Villa Pierrefeu (Switzerland). We invite you to visit our website to learn more about our classes for all ages.

The Executive School of Protocol and Institut International
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The Executive School of Protocol

'Where etiquette is not 'taught' - it is lived.

Registration Form 2019

(Registration deadline for February class is February 10, 2019)

Class hours are from 1:00 pm until 4:00 pm daily

Etiquette and Afternoon Tea' \$ 90.00

Class I: February 16th and 17th _____,

Class II: March 16th and 17th _____

Please complete registration form to secure a place for your child in this class.

Student's Full Name:

Date of Birth _____ Gender _____

School _____

Has the student attended any etiquette classes before? _____

Mailing Address: _____

E-mail (Parent) _____

Name of Parent / Guardian: _____

Telephone (H) _____ (W) _____ Cell _____

Person to contact in case of emergency

Name _____ Telephone _____

Are there any allergies or food preferences?

I understand that the non-refundable tuition will secure a space in the Executive School of Protocol '*Etiquette and Afternoon Tea*' class selected above. If the student must postpone/ cancel attendance, the student may use the non-refundable tuition, minus a \$25.00 administrative fee at a later date.

Postponements/cancellations must be received in writing 72 hours prior to the start of each class. Otherwise parent(s)/ guardian(s) are liable for the entire fee.

Cancellation- This program requires a minimum number of participants. If due to a lack of participants, the providers cancel the camp, a full refund will be given to all paid participants, within 7 days of scheduled start date.

Signature _____

Enrollment priority is based on the order in which registration forms and payments are received.

Photographs are taken during the class and shared with students and parents to help them remember their time with us. These same photos are also used for marketing the classes to prospective students. If you do not wish your child's photograph to be used in any of the materials (web or print), please check the box below.

I do not wish my child's photograph to be used in any Executive School of Protocol publication materials.

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